ATTENTION: As much as we’d love to offer more, we can only offer one Free TAFE course per person. If you’ve already enrolled and commenced, or enrolled but didn’t complete a Free TAFE course at any Victorian TAFE in the past you will NOT be eligible for another and will need to pay tuition and materials fees when you enrol. Reach out to us if you think this is you.

Step into the community and welfare sector with a Certificate IV in Community Services. If you’re working or volunteering in the industry, this qualification will give you the added confidence and knowledge to offer support to people in need. With face-to-face workshops and exciting placement opportunities, you’ll gain experience and problem-solving skills that will prepare you for a long and rewarding career.

A Certificate IV in Community Services reflects the role of community service workers who design and deliver person-centred programs to individuals and groups. Equip yourself with the skills to offer support, advocacy and interventions to each client you meet and to the wider community.

With this online qualification, you will tackle challenges autonomously and discover effective ways to supervise and lead other workers in projects and teams. The daily tasks you work through may take place in a range of community service, casework or case management contexts. Put your time where it’s needed most and support your community.

Times
- **Bairnsdale**: Tuesday and Wednesday 9.00am-3.00pm
- **Traralgon**: Thursday and Friday 9.00am-3.00pm
- **Warragul**: Tuesday and Thursday 9.00am-3.00pm
- **Online**: No set days.

Career opportunities
- Case worker
- Health education officer
- Community services worker
- Outreach officer
- Community support worker
- Support worker
- Family/Domestic violence worker
- Welfare support worker
- Homelessness worker
- Welfare worker
- Family support worker
Opportunities for further study
- CHC52015 Diploma of Community Services
- CHC53315 Diploma of Mental Health
- CHC53215 Diploma of Alcohol and Other Drugs

Qualifications and Recognition
Upon successful completion of this course students will be eligible to receive the Certificate IV in Community Services.

Specialist Course Information
Police check and Working with Children's check required

Placement
140 - 200 hours
Placement is arranged by: Institute

Material and Equipment Supplied by Students
Not Applicable

Entry Requirements
Mandatory entry requirements
- Applicants must complete a Language, Literacy and Numeracy test as well as a Pre-Training Review to determine whether they are suitable for this course. Applicants then must undertake an interview and also meet the below requirements:
  - Year 11 pass or mature age
  - Clear Police and Working with Children Check

Recommended entry requirements
- Current drivers licence.
- Suitable internet connectivity
- Suitable technology e.g computer, video capabilities
- Current or previous industry skills, knowledge and/or experience

Limitations to entry
- Drivers licence.

Recognition of Prior Learning (RPL)
Many TAFE Gippsland courses offer Recognition of Prior Learning (RPL). To find out more visit the TAFE Gippsland website or contact us to discuss your options.

Course Cost
For an individual quotation of fees payable and material and equipment fees to be supplied by students, please visit your nearest TAFE Gippsland campus.

VET Student Loans
Not Applicable for this course

Student Services
Student Services offers a range of services designed to meet student's social, emotional and educational needs. Contact Student Services on 1300 133 717.

Enquiries
To find out more, visit the TAFE Gippsland website, or contact TAFE Gippsland to express your interest.

Course modules
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<thead>
<tr>
<th>Course Units</th>
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<tr>
<td>CHCADV001 Facilitate the interests and rights of clients</td>
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<tr>
<td>CHCCCS004 Assess co-existing needs</td>
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<tr>
<td>CHCCCS019 Recognise and respond to crisis situations</td>
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<td>CHCCOM002 Use communication to build relationships</td>
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<td>CHCCSM005 Develop, facilitate and review all aspects of case management</td>
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<tr>
<td>CHCDFV001 Recognise and respond appropriately to domestic and family violence</td>
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<td>CHDIV001 Work with diverse people</td>
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<td>CHDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety</td>
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<td>CHCLEG001 Work legally and ethically</td>
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<tr>
<td>CHCPRP001 Develop and maintain networks and collaborative partnerships</td>
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<td>CHPRT001 Identify and respond to children and young people at risk</td>
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<tr>
<td>CHCSOH001 Work with people experiencing or at risk of homelessness</td>
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<td>HLTWH5003 Maintain work health and safety</td>
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<tr>
<td>CHCAOD001 Work in an alcohol and other drugs context</td>
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<tr>
<td>CHCMHS001 Work with people with mental health issues</td>
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