Course overview

Working in community services is one of the most rewarding career opportunities, bringing you into contact with a wonderfully diverse range of people who come from varying backgrounds and situations. Studying this qualification will give you a broad understanding of community services and the skills to responsibly supervise other staff members and volunteers.

A Diploma of Community Services covers work in service delivery, direct work with clients, community education and development projects. Once you’ve completed the diploma, you’ll be able to specialise in many support areas, including aged care, disability and mental health services. Our diploma is accredited by the Australian Community Workers Association (ACWA), which will increase your chances of finding a great role in this field. Make a difference in the lives of other people and join the growing community services industry.

This course is delivered with a combination of online and on campus workshops.

Times

Online:
Workshops every month on a Wednesday, rotating campuses. 9.30-3.30

Traralgon:
1st years-Monday and Thursday 9.30-3.30
2nd years- Tuesday and Wednesday 9.30-3.30

Warragul:
1st years-Friday 9.30-3.30
Career opportunities
- Assessor
- Family support worker
- Case coordinator
- Group facilitator / coordinator
- Case worker or manager
- Pastoral care counsellor
- Client service assessor
- Pastoral care manager
- Community services worker
- Program coordinator or manager
- Community worker
- Senior youth officer / chaplain
- Coordinator * Social welfare worker
- Coordinator family services
- Support facilitator
- Early intervention worker
- Welfare worker

Opportunities for further study
Bachelor of Community and Human Services, any bachelor level course in the human services field including social work and behavioural sciences.

Qualifications and Recognition
Upon successful completion of this course students will be eligible to receive the Diploma of Community Services (ACWA Accredited).

Specialist Course Information
- Police check and Working with Children’s Check required.

Placement
400 hours
Placement is arranged by: Institute

Material and Equipment Supplied by Students
Not Applicable

Entry Requirements
Mandatory entry requirements
- Students must undertake and interview and sit an LLN test. Must have a clear police check and hold a Working with Children Check. Must be 18 years or over. Must have a drivers licence or able to get one before placement begins.

Recommended entry requirements
- Previous study or experience in community services
- Suitable internet connectivity
- Suitable technology e.g computer, video capabilities
Recognition of Prior Learning (RPL)
Many TAFE Gippsland courses offer Recognition of Prior Learning (RPL). To find out more visit the TAFE Gippsland website or contact us to discuss your options.

Course Cost
For an individual quotation of fees payable and material and equipment fees to be supplied by students, please visit your nearest TAFE Gippsland campus.

VET Student Loans
VET Student Loans are available to assist eligible students studying higher level vocational education and training (VET) qualifications to pay their tuition fees. Higher level VET qualifications are at those at a Diploma level and above. VET Student loans are capped at a maximum for each approved course of study and the amount of the loan cannot be greater than your remaining FEE-HELP balance. If eligible for a student loan, you can access up to $10150 to help cover the tuition fees for this course. For more information about VET Student Loans and eligibility requirements, please [click here](#).

Student Services
Student Services offers a range of services designed to meet student's social, emotional and educational needs. Contact Student Services on 1300 133 717.

Enquiries
To find out more, visit the TAFE Gippsland website, or contact TAFE Gippsland to express your interest.

Course modules

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<th>Unit Description</th>
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<td>CHCADV005</td>
<td>Provide systems advocacy services</td>
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<tr>
<td>CHCCCS004</td>
<td>Assess co-existing needs</td>
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<td>CHCCCS007</td>
<td>Develop and implement service programs</td>
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<td>CHCCDE011</td>
<td>Implement community development strategies</td>
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<tr>
<td>CHCCOM003</td>
<td>Develop workplace communication strategies</td>
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<td>CHCCSL001</td>
<td>Establish and confirm the counselling relationship</td>
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<td>CHCCSM005</td>
<td>Develop, facilitate and review all aspects of case management</td>
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<td>CHCDEV001</td>
<td>Confirm client developmental status</td>
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<td>CHCDEV002</td>
<td>Analyse impacts of sociological factors on clients in community work and services</td>
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<tr>
<td>CHCDIV003</td>
<td>Manage and promote diversity</td>
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<td>CHCLEG003</td>
<td>Manage legal and ethical compliance</td>
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<td>CHCMGT005</td>
<td>Facilitate workplace debriefing and support processes</td>
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<td>CHCMHS013</td>
<td>Implement trauma informed care</td>
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<td>CHCPRT001</td>
<td>Identify and respond to children and young people at risk</td>
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<td>CHCPRT003</td>
<td>Work collaboratively to maintain an environment safe for children and young people</td>
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<td>CHCSOH001</td>
<td>Work with people experiencing or at risk of homelessness</td>
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<td>HLTWHS004</td>
<td>Manage work health and safety</td>
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<td>CHCPRP003</td>
<td>Reflect on and improve own professional practice</td>
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