

VET STUDENT LOAN (VSL) - Intention to apply request form

COURSE DETAILS

Course Code and Title:

Estimated Course Cost:

VSL Course Cap (maximum Loan Amount):

Estimated Time to Complete:

APPLICANT DETAILS

Student ID:

Student's Full Legal Name:

Student's Age at time of application:

Student Email address for e-caf correspondence:

Unique Student Identifier (10 digits)

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I have previously taken out a VET Student Loan for this above mentioned course:

☐ YES

☐ NO

APPLICANT CITIZENSHIP and RESIDENCY REQUIREMENTS (PLEASE SELECT ONE)

Evidence of one of the below requirements must be attached (plus proof of name change if applicable)

☐ I am an Australian citizen

Accepted Australian Citizenship Evidence (please select relevant evidence checkbox)

☐ Australian Passport

☐ Australian Birth Certificate where you were born before 20 August 1986

☐ Australian Birth Certificate where you were born after 20 August 1986

- **plus** proof of your parent citizenship if your full birth certificate does **not** show that at least one parent was born in Australia or that parent was born before 20 August 1986. e.g. your Parents Australian Birth Certificate or Australian Citizenship Certificate

☐ Australian Citizenship certificate

☐ Australian Citizenship by Descent extract

☐ I hold a Permanent Humanitarian Visa (**evidence attached**)

Note: If your visa sub class falls into the following listed subclass groups you are considered to be a Permanent Humanitarian Visa holder: **Visa Subclasses – 200 to 217, 803, 807, 809, 810, 817, 866, 851C**

☐ I am a qualifying New Zealand citizen (**evidence of the below requirements must be attached**)

A qualifying New Zealand citizen is a New Zealand citizen who:

- (a) holds a special category visa; and
- (b) has been usually resident in Australia for at least 10 years; and
- (c) was a dependent child when he or she was first usually resident in Australia; and
- (d) has been in Australia for periods totalling 8 years during the previous 10 years; and
- (e) has been in Australia for periods totalling 18 months during the previous 2 years.

APPLICANTS DECLARATION

I have received, read and understood the TAFE Gippsland's additional student information factsheet issued to me.

I have received, read and understood the VET Student Loans information booklet issued to me.

I have had consultation with a TAFE Gippsland representative and my obligations and responsibilities have been outlined.

I hereby request TAFE Gippsland to assess my eligibility for a VET Student Loan and request an electronic Commonwealth Assistance Form (eCAF) on my behalf for the above course.

I fully understand and acknowledge that at least two days "cooling off" period is required before I approve my eCAF.

I acknowledge that an eCAF not completed prior to the first census date of my course will leave debt incurred payable to the institute and may result in my enrolment being cancelled.

Signed: _____

Date: _____

***IF UNDER 18 – VET Student Loans Parental Consent Form must be completed**

OFFICE USE ONLY

Date received: ____ / ____ / ____

Academic Suitability Assessment (Enrolment Officer):

Indicate Academic suitability documentation attached to SMS student documents:

- ☐ A copy of a Senior Secondary Certificate of Education that has been awarded to the student by an agency or authority of a State or Territory for the student's completion of year 12
- ☐ A copy of a certificate that a qualification at level 4 or above in the Australian Qualifications Framework has been awarded to the student; and the course for the qualification was delivered in English.
- ☐ Award certificate IV or above issued by TAFE Gippsland
- ☐ Student has completed the approved CSPA test, and is displaying competencies at or above exit level 3 in the Australian Core Skills Framework, reading and numeracy

Enrolment Officer Checklist:

- ☐ Course and applicant details on intention to apply form are completed
- ☐ Student has provided evidence to meet Citizenship requirements
- ☐ Student is verified as being academically suitable to apply for a VET Student Loan
- ☐ If under 18, student has provided completed VET Student Loans Parental Consent Form
- ☐ Government Assistance Form (GAF) is entered in SMS as pending cooling off
- ☐ Application emailed to Academic Registry

Name: _____

Date: _____

Academic Registry:

- ☐ Enrolment details loaded to e-caf

Ecaf ID: _____

Name: _____

Date: _____